

## SHORT VERSION

### **PLYMOUTH CHURCH UNITED CHURCH OF CHRIST**

Organist and Director of Music and The Arts

#### *Position Overview*

**WHO WE ARE:** Plymouth Church United Church of Christ is a thriving, multicultural community in Shaker Heights, Ohio. It is a Just Peace and Open & Affirming congregation that regards diversity as a strength and the blessed handiwork of God.

**WHAT THE POSITION ENTAILS:** The Organist and Director of Music and The Arts oversees all musical and artistic offerings at Plymouth Church. The person in this position will lead the congregation in hymns from the organ, conduct the church's chancel and handbell choirs, provide or arrange music for weddings, funerals and memorial services held on church premises, with additional compensation and first right of refusal, maintain church instruments and music libraries, and collaborate with Pastors to create engaging worship services.

**REQUIREMENTS:** Candidates must hold a master's degree in choral conducting, organ performance, or related field, and possess significant experience leading sacred music in a church setting. Salary range: \$60,000 to \$75,000, commensurate with experience. Position includes full benefits, paid vacation, and sick leave. To apply, send cover letter, resume, references, and links to audio and video choral and organ recordings (if available) to [plymouthchurchshaker@gmail.com](mailto:plymouthchurchshaker@gmail.com).

We invite you to review the detailed position description for further information.



2860 Coventry Rd. Shaker Heights, Ohio 44120  
[www.plymouthchurchucc.org](http://www.plymouthchurchucc.org)

## **PLYMOUTH CHURCH UNITED CHURCH OF CHRIST**

Organist and Director of Music and The Arts

### *Position Overview*

Plymouth Church United Church of Christ is a thriving, multicultural community of 420 members in Shaker Heights, Ohio. It is a Just Peace and Open & Affirming congregation that regards diversity as a strength and the blessed handiwork of God.

Plymouth Church United Church of Christ seeks an Organist and Director of Music and The Arts. This is a year-round, full-time position reporting to the Senior Minister. It includes health insurance, paid vacation, and other benefits including right of first refusal at all church rentals. Director will have the opportunity to receive regular support from a visiting Organ Scholar. Salary range: \$60,000 to \$75,000, commensurate with experience.

### *POSITION DETAILS*

#### **PRIMARY RESPONSIBILITIES:**

- Lead the congregation in worship from the organ and piano with hymns and service music, incorporating a regular diversity of styles and traditions.
- Collaborate with the Pastors and other staff to create engaging worship services.
- Coordinate with audio technicians when livestreaming.
- Direct and accompany the Plymouth Choir (non-auditioned singers including several paid soloists); Direct the Plymouth Bell Choir. Both are typically in recess during summer months.
- Shepherd additional opportunities for involvement of all ages in music ministry, including support for the monthly Sunday Choir and the Plymouth Folk Revival.
- Provide vision and leadership to ArtsPlymouth, an endowed committee that organizes arts programming for the congregation and Greater Cleveland community.
- Serve as a liaison to local arts organizations; oversee outside performances at the church.
- Hire guest musicians and soloists, including substitute organists, for special services and staff absences throughout the year.
- Serve as administrator of the music and arts ministry programs, including budget development and oversight. Meet regularly with the Worship Department, Church Council, and ArtsPlymouth.

- Maintain church instruments which include: a Sanctuary 3-manual Renovated (2000) Holtkamp/Hemry Pipe Organ and a Chapel 2-manual Pipe Organ,<sup>1</sup> 3 pianos, carillon, five octave set of handbells, and three octave set of chimes.
- Maintain church music libraries.
- Ensure compliance with copyright restrictions and reporting for music used in worship.
- Contribute written material for church news publications and worship bulletins.

### **JOB ESSENTIALS/ATTRIBUTES:**

- Demonstrated excellence in both choral conducting and organ performance.
- Commitment to Christian faith and the mission and vision of Plymouth Church, UCC.
- Ability to lead, encourage, and supervise paid staff and volunteers.
- Leadership that inspires and invites music participants to grow deeper in faith and offer their best to God.
- Excellent organizational, planning, and event promotion skills.
- Friendly, approachable, and collaborative demeanor with all at Plymouth Church.
- Strong written and verbal communication skills.
- Ability to work both independently and collaboratively.

### **REQUIREMENTS:**

- Master's degree in choral conducting, organ performance, or related field.
- Experience leading sacred music in a church setting.
- Regular daytime, evening, and Sunday availability (one service), including worship on Christian holy days of Christmas Eve, Ash Wednesday, Maundy Thursday, and Easter Sunday, with flexible scheduling.
- Ability to read, write, and speak fluent English.
- Clear background check.

To apply, send cover letter, resume, references, and links to choral and organ audio/video recordings to [plymouthchurchshaker@gmail.com](mailto:plymouthchurchshaker@gmail.com).

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<sup>1</sup> The Holtkamp/Hemry organ in the sanctuary consists of 3,217 pipes divided into 59 ranks. The George Stevens organ in the chapel consists of 716 pipes divided into 26 ranks. More information on the history and specifications of both organs can be found at <https://www.plymouthchurchucc.org/artsplymouth>.